

# The 2017 International Interdisciplinary Symposium on the Communication and Management of Taiwanese Popular Music with Concert Performances

December 25–26, 2017, National Taiwan Normal University  
Taipei, Taiwan

## Submission Guidelines

### SUBMISSION GUIDELINES SYMPOSIUM 2013

We are accepting submissions for spoken papers, poster session presentations, panel discussions, and assessment practice papers. The guidelines for each of the submission types are provided here.

#### Submission Guidelines for spoken papers:

Papers should not have been published at the time of presentation. Extended abstracts (no more than 1500 words) or complete papers must be submitted for consideration.

#### Extended abstracts:

1. Must be double-spaced, margins minimum of 1" on all sides, font size at least 12 points.
2. Should not exceed 1,500 words, excluding any figures, drawings, tables, and references.
3. Should present no direct or indirect reference to the author or the author's institutional affiliation.
4. Must conform to one of the following style manuals: *Publication Manual of the American Psychological Association* (6th edition, 2009), or *The Chicago Manual of Style* (15th edition, 2003).
5. Must include a cover letter that provides the author's name, email address, phone number, address, institutional affiliation, title of the paper, and the style manual used for the paper. a) The cover letter should briefly describe how the presentation relates to the theme, and the Key Question(s) addressed.
6. Must contain one of the following statements:
  - a) *This paper is submitted for consideration as a spoken paper session presentation.*
  - b) *This paper is submitted for consideration for presentation BOTH as a spoken paper session paper and the poster session.*
  - c) *Please also indicate if you want your paper considered for publication in the Symposium Proceedings.*

*Accepted authors will have 15 minutes to present their papers, followed by a 10-minute discussion period.*

#### Complete paper submissions:

1. *Must be double-spaced, margins minimum of 1" on all sides, 12-point font size.*
2. *Must include a 150-word abstract*
3. *Should not exceed 5,000 words, excluding the abstract and any figures, drawings, tables, and references.*
4. *Should present no direct or indirect reference to the author or the author's institutional affiliation.*
5. *Must conform to one of the following style manuals: Publication Manual of the American Psychological Association (6th edition, 2009), or The Chicago Manual of Style (15th edition, 2003).*
6. *Must include a cover letter that provides the author's name, email address, phone number, address, institutional affiliation, title of the paper, and the style manual used for the paper.*

*The cover letter should briefly describe how the presentation relates to the theme, and the Key Question(s) addressed.*

7. *Must contain one of the following statements:*
  - a) *This paper is submitted for consideration as a spoken paper session presentation.*
  - b) *This paper is submitted for consideration for presentation BOTH as a session paper and the poster session.*
  - c) *Please also indicate if you want your paper considered for publication in the Symposium Proceedings.*

**Submission guidelines for poster session proposals:**

*Authors may submit full papers or 500-word abstracts for poster session proposals. Poster session papers should not have been published at the time of presentation. All submissions:*

1. *Must be double-spaced, margins minimum of 1" on all sides, font size at least 12 points.*
2. *Abstracts should not exceed 500 words, and full length paper submissions should not exceed 5,000 words (see full paper guidelines)*
3. *Should present no direct or indirect reference to the author or the author's institutional affiliation.*
4. *Must include a cover letter that provides the author's name, email address, phone number, address, institutional affiliation, title of the paper, and the style manual used for the paper. a) The cover letter should briefly describe how the presentation relates to the theme, and the Key Question(s) addressed.*
5. *Must also contain the following statement: This abstract is submitted for consideration for presentation at the poster session. Poster abstracts will be published in the Symposium Proceedings.*

*Accepted poster session authors will attend the poster session at the symposium venue.*

**Submission guidelines for assessment practice papers:**

*Assessment practice papers are short papers describing successful everyday assessment strategies used by school music teachers. Accepted papers will be assigned to a spoken paper session. All submissions:*

1. *Must be double-spaced, and of sufficient length to describe the assessment practice or strategy so that it can be used by other teachers. There is no word or page restriction, but most of these will not be longer than 1,000 words.*
2. *Must include a cover letter that provides the presenter's name, email address, phone number, and home address; and school name, location, address, phone, and fax number. The cover letter should briefly describe how the presentation relates to the theme, and the Key Question(s) addressed.*

**Submission guidelines for panel discussions:**

*We call for panel discussions of 3-4 persons on topics related to the symposium theme. Panel discussions are provided 75 minutes, and should include time for audience questions. All submissions:*

1. *Must be no more than 1,000 words, double-spaced, and (a) list the names and affiliations of the panel discussants, (b) the focus or aims of the panel discussion, and (c) the key questions the panel will explore.*
2. *Must include a cover letter that provides the name, email address, phone number, and home address; and school name, location, address, phone, and fax number of the panel moderator and the panel members. The cover letter should briefly describe how the presentation relates to the theme, and the Key Question(s) addressed.*
3. *All panel members must register for the symposium.*

*Submission format: All proposals should be submitted electronically via this website as a Word document (.doc, or .docx). Follow the link below to proceed with electronic submission of your proposal.*

*Due date:*

*1. Abstracts submissions must be received by midnight on August 31, 2017, and notifications will be made by September 11, 2017.*

*2. Full paper submissions must be received by midnight on November 6, 2017, and notifications will be made by November 20, 2017.*

*Early submissions are encouraged.*